



NEVADA COMMISSION ON AUTISM SPECTRUM DISORDERS MEETING

Tuesday, July 1, 2014

1:00 – 4:00 pm

MINUTES

MEETING LOCATIONS

Videoconference From:
Legislative Building
401 S. Carson Street, Room 3137
Carson City, Nevada 99706

Grant Sawyer Legislative Building
555 E. Washington Ave., Room 4412
Las Vegas, NV 89101

Great Basin College
3737 High Tech Center
1500 College Parkway, Room 121
Elko, NV

Agenda items may be taken out of the order listed on the agenda. The items maybe combined for consideration. Items may be delayed or removed at any time.

1. Call to Order, Roll Call, Announcements

Jan Crandy called the meeting to order at 1:00 pm.

Commissioners Mary Liveratti, Jan Crandy and Keri Altig were present.

Ralph Toddre was absent.

A quorum was present

- Jan Crandy introduced Carol Reitz as the new support person for the Commission
- Jan Crandy thanked Kate Lucier for her work and help with the Commission

2. Public Comment

- No comments from Carson City or Elko
- Megan Thompson, a representative from NV Youth Legislature District 4 attended the meeting to get information on upcoming legislation
- George Thompson, representative for NV Youth Legislature attended to get information on upcoming legislation

3. Approval of Minutes

- April 1, 2014 – Jan Crandy entertained a motion to approve. Mary Liveratti moved to approve the minutes as written, Keri Altig seconded the motion. No discussion. All in favor.

- May 2, 2014 – Jan Crandy entertained a motion to approve. Keri Altig motioned to approve the minutes as written, Mary Liveratti seconded the motion. No discussion. All in favor.

4. Presentation on Proposed Funding Request for the Commission on ASD's 5-Year Strategic Plan

- Tina Gerber-Winn, Aging and Disability Services Division, discussed the budget for the support staff. The total budget is \$63,000 available from July 1, 2014 through June 30, 2015.
- There was a discussion that the Sub-Committees need to have a plan for meetings in place before a budget can be established. Tina Gerber-Winn confirmed that her Division's administrator did commit to having staff on the Subcommittees.
- There was a discussion about the facilitation services, who would be hired as the vendor, what facilitation processes to use, how the processes would work, what types of meetings (summit, round table, town hall), and how much the meetings would cost. The total budget for facilitation services is \$50,000 available from July 1, 2014 through June 30, 2015.

Timeline Discussion

Jan Crandy distributed a handout with timeline suggestions and discussion followed.

Action items:

- o Jan Crandy suggested that the Steering Committee be comprised of the Committee members and the Sub-Committee Chairs. Mary Liveratti motioned to approve, Keri Altig seconded. All in favor.
- o Tina Gerber-Winn is to send Jan Crandy a copy of a sample scope of work for facilitation services
- o Jan Crandy will draft a scope of work for facilitation services
- o Mary Liveratti will work on the budget with Aging and Disability Services
- o The Sub-Committees need to: brainstorm, collect information from other agencies, review other state's documents, read the NV Autism Task Force's 2008 Recommendations, think about meeting dates
- o A teleconference meeting is scheduled for July 11, 2014 to discuss the scope of work and discuss facilitator vendors

5. Recommendation for Program/Policy Changes Concerning the Autism Treatment Assistance Program

- This item was tabled until the August meeting

6. Discussion of Strategic Plan, Sub-Committees and Presentation of Nominations for Voting Members for the Early Childhood Sub-Committee

- Michele Tombari presented the nominees for the Early Childhood Sub-Committee: Debra Vigil, Shannon Crozier and Nicole Cavanagh (professionals) and Jon Paul Saunders, Nicole Kawkoski and Toni Richards (have a family member with autism). Jan Crandy supported the slate. Mary Liveratti moved to accept the nominations for the committee and Keri Altig seconded the motion. All in favor.
- There was a discussion of proxies for Sub-Committees and it was decided that there would not be proxies for the sub-committee Chairs. Korri Ward will keep her son as a non-voting member of her sub-committee.
- There was also a discussion about having government agencies be on the sub-committees but as non-voting members.
- Mark Olson presented Renee Portnel (provider) as the last voting member for the Adults & Aging Sub-Committee.
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7. Education on Open Meeting Law, Timeline and Recommendations for Sub-Committee Chair

- Jan Crandy introduced Linda Anderson from the Attorney General's office who was there to answer any questions on the Nevada OML.
- Agendas need to clearly identify:
 - o Call to order, roll call, announcements
 - o Public Comment
 - o Approval of Minutes
 - o Possible Action Items: presentations, recommendations, discussions
 - o Public Comment
 - o Adjournment
- Regarding the reasonable notice rule: Postings need to be done three days before a meeting.
- Handouts should be posted to the website prior to the meeting if possible. If not, there needs to be hard copies at the physical locations. They can then be posted after the meeting.
- There was a discussion about sub-committee Chairs having conversations with their members. Individual discussions are fine. If the Chair and more than one member are going to have a discussion, there needs to be a meeting that the public can attend because a quorum would be met.
- Linda Anderson said the Chairs should assign the members with individual tasks that they can research and then present to the committee or sub-committee.
- Mark Olson asked if a staff person is required to take minutes. Linda stated that it was not a requirement, that a sub-committee member could take notes.
- Jan Crandy asked about recording meetings. Linda stated that it's always good to have a recording of the meeting to keep if someone from the public wants to listen to it. Recordings do not have to be transcribed word for word. A summary of the agenda items was sufficient.
- Jan Crandy asked about physical locations for the meetings. Linda stated that only one physical location was necessary as long as there was a conference line available for the public to call in.

8. Presentation and Overview of Clark County School District Implementation of ABA as a Related Service

- This item was tabled until the August meeting

9. Discussion of Medicaid Coverage for ABA

- This item was tabled until the August meeting

10. Discussion of \$36,000 Cap on Insurance Mandate

- This item was tabled until the August meeting.
- Jan gave a brief update – the cap could be removed in Nevada due to the Affordable Care Act. She believes that this will be part of a bill going before the Legislature.

11. Discussion of Proposed Changes Regarding Teacher Licensure for Autism

- Jan Crandy gave an update of a meeting she attended regarding licensure for intense educational needs. It was on the agenda for a meeting with the State Department of Education for June, but was pulled. She believes that both behavior management and applied behavior analysis should be stressed as both are different.
- There was a discussion of teacher licensure for autism. The following people gave comments:
 - o Jerry Webster, teacher from the Clark County School District
 - o Will Jensen, Director of Special Services from Churchill County School District
 - o Marva Cleven, Nevada Department of Education
 - o Denise Robinson, general education teacher and mother of autistic child

12. Public Comment

- There were no public comments

13. Adjournment

Jan Crandy entertained a motion to adjourn. Mary Liveratti motioned to adjourn the meeting and Keri Altig seconded the motion. All in favor. The meeting adjourned at 3:49 pm.